

Rural Municipality of Riding Mountain West

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| Policy No.        | PWI 04         | Reference: Public Works and Infrastructure |
| Policy Title:     | Snow Clearing  | Pages: 2                                   |
| Policy Effective: | April 13, 2022 | Adopted by Resolution No. 22-225           |

**PRINCIPLES:**

The Rural Municipality of Riding Mountain West strives to maintain a high level of public trust and confidence in the integrity, objectivity and impartiality of the municipality.

As our most valuable and significant resource, our employees are expected to maintain high standards of personal and professional conduct, demonstrate integrity and impartiality at all times, and perform their duties and responsibilities in a manner that recognizes a commitment to the well-being of the community.

**PREAMBLE:**

This policy operates in addition to other policies, regulations and administrative directives for employees, as may be determined from time to time by Council or the Chief Administrative Officer.

**DEFINITIONS:**

**MR** – municipal roads

**PR** – provincial roads

**RM** – Rural Municipality of Riding Mountain West

**Bus Routes** – those roads designated as school bus routes by the two school divisions within the RM

**SCOPE:**

This policy applies to all roads within the Rural Municipality of Riding Mountain West.

*Manitoba Infrastructure looks after Main Street, Anzac, and Blighty in Inglis and Main Street, and Railway Avenue in Angusville*

## **POLICY:**

This policy sets the order of priority of snow clearing for roads within the RM as well as outlining the proper procedure for moving and piling snow from private property.

### *Priority Road Clearing:*

The following details the order of priority of road clearing after significant snow falls.

#### Priority 1

- Fire Station, Angusville
- Fire Stations, Inglis
- Bus Routes

#### Priority 2

- Municipal roads (roads that are maintained throughout the winter)
- Lanes/driveways for those residents who have requested as to be in conjunction with Priority 2 roads.

#### Priority 3

- Special requests. (Such as plowing to bales or animals or providing access on summer roads)

### *Removing Snow from Private Property*

When residents are clearing snow from their private yards, lanes or driveways they must never push it across municipal roads.:

- Moving snow across a municipal road must be a last resort. Residents must find a storage site within their own property before moving snow from private property to public property.
- When moving snow across municipal roads, residents must ensure that they are not leaving ridges on the road allowance that would cause snow build-up.
- If ridges, drifts or flooding is the result a ratepayer moving snow onto municipal roads then any remediation work the R.M. is required to do will be invoiced back to the offending ratepayer.

## **Roles and Responsibilities**

### **Council**

Approve the Snow Clearing Policy.

### **Chief Administrative Officer**

Ensures that priority designation is being followed.

Provide advice to support areas with administering this policy and related procedures.

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**Employees**

Comply with this policy and related procedures and processes.

All employees have the responsibility to report non-compliance of this policy to the CAO.

**Reference Material**

N/A