

Rural Municipality of Riding Mountain West

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Policy No. PWI 01	Reference: Public Works & Infrastructure
Policy Title: Standards for Approaches & Culverts	Pages: 1
Policy Effective: July 8, 2015	Policy Amended: June 3, 2020

PURPOSE

The purpose of this policy is to establish guidelines and conditions for the supply and correct installation of culverts by the Municipality.

GUIDELINES

Property owners must contact the Municipal Office to confirm permission to:

- Build an approach on your property that does not require a culvert
- Install a new approach or culvert entrance
- Widen an existing approach or culvert entrance
- Install a temporary approach entrance to provide access to vehicles during construction projects, etc.

By contacting the Municipal Office for any of the above noted there may require an Application Form and Fee.

The Municipality has the sole right to the approach and all materials in the approach.

Should Contractors be hired to do the work by the landowner, then the Contractors must arrange for the necessary line locates.

Any approach located on a PR road shall be the responsibility of the applicant to obtain the proper approvals from the Roads and Transportation Committee as well as MIT.

Owners of residential property in rural residential/seasonal areas shall be permitted one private approach with culvert (if required) of a minimum 20' in width. The Municipality shall supply the culvert at the landowner's expense to provide an approach subject to the following conditions and specifications:

- a) An Application Form from the owner must be received and may require an on-sight inspection by the Roads and Transportation Committee.
- b) The approach or entrance must be the primary access to the property.
- c) The residence or business must be established at the property or a building permit must be obtained for the development.
- d) The buildings located on or proposed to be located on the property must be assessable under the MB Assessment Act.
- e) Once culvert installation is complete the Roads and Transportation Committee will inspect and approve the project.

Owners of farmland shall be permitted one private approach with culvert (if required) of a minimum of 20' in width per quarter section. The culvert will be supplied by the Municipality. If the landowner wishes to extend the length of the culvert, the landowner is responsible to pay the actual cost of the extension. The Municipality will install the culvert extension at the landowner's expense.

If a second approach is required or requested by the landowner all costs incurred including the cost of the culvert will be the responsibility of the landowner.

No part of the approach can be higher than the road.

Any landowner that disagrees with the recommendation of the Roads and Transportation Committee may appeal to Council but any costs for professional advice (i.e. legal, engineering, etc.) will be the responsibility of the owner.

If the owner wishes to have a private contractor undertake the work to install a private approach, the owner must ensure the contractor has a valid Business Licence.

No decorative additions are permitted on approaches/accesses to municipal roadways.

After installation, surface maintenance costs of private approaches will be the responsibility of the landowner.

If a private approach and/or culvert (or ditch block) is installed without approval from the Roads and Transportation Committee, the land owner will be instructed to remove the said approach/culvert within seven (7) days and will be responsible for any costs incurred (i.e. extraction, fines).

Failure to remove the unauthorized approach/culvert within seven (7) days will result in the Municipality removing the said approach/culvert. All costs incurred shall be charged to the landowner.

In the event of an emergency, the Municipality shall cut any approach without notice to allow water to run to prevent further damage to the municipality's infrastructure.

New Installation

1. The installation of a private approach which intersects a municipal road or right of way shall require the registered owner to obtain an application/permit from the municipality.

Widening of Existing Approaches:

1. The landowner will be responsible for the cost of the extension culvert & coupler.
2. The installation is at the cost of the landowner/applicant.
3. No permits are required

Replacement of Existing Approaches:

Approaches now in existence shall be maintained until deterioration requires reconstruction.

Replacement is at the discretion of the Roads and Transportation Committee.

- a) If a culvert deteriorates due to natural causes, the Municipality shall replace the said culvert.
- b) If a culvert is damaged due to negligence by the landowner, the Municipality shall reconstruct the said culvert and the landowner shall be responsible for any costs incurred.
- c) If a culvert requires replacement or restoration, the Municipality will only reconstruct or repair to municipal minimum private approach standards.